

Hill, Boring, Dunn and Associates, Inc.

CIVIL ENGINEERS/LAND PLANNERS

February 17, 2004

Ms. Dawn Stevenson
NASSAU COUNTY PUBLIC WORKS
213 Nassau Place
Yulee, FL 32097

04 FEB 17 PM 12:15

RECEIVED
COUNTY COORDINATORS
OFFICE

Re: Engineering Proposal for additional
Scott Road Post design services
Nassau County, Florida;
Engineer's Project No. 9208-158-10

Dear Ms. Stevenson:

Thank you for the opportunity to offer additional post design services on the above referenced project. Based on our previous contract dated 4/22/02 and payments made by the County totaling \$14,496.12 I have reviewed our files and note the following. Three invoices which exceeded our original contract amount were sent and remain unpaid. The invoices are: #02-374 dated 10/29/02 \$966.25, #02-325 dated 10/16/02 \$873.28 and #02-301 dated 9/30/02 \$1,143.16. Since 10/29/02 we have incurred additional unbilled job costs totaling \$6,508.05. Based upon meetings, discussions, status of the project, and anticipated remaining work, I offer the following scope of engineering work and corresponding fees.

1. Attend County meetings during construction phase to address public concerns.
2. Prepare design calculations and revised plans to incorporate a piped system from Scott Road all the way to the A-1-A crossing. Submit to SJRWMD and DOT for permit modifications.
3. Perform continued minimal inspections as necessary during construction.
4. Respond to Requests for Information from the Contractor or Owner.
5. At the Owner's request, review shop drawings, diagrams, illustrations, brochures, catalog data, schedules and samples, the results of tests and inspections, any other data which the Contractor is required to submit for the purpose of verifying acceptability in conformance with the requirements and information given in the Contract Documents, and review maintenance and operating instructions, schedules, guarantees, bonds and certificates of inspection as required in construction contracts related to the project.

APPROVED \$20,000.

DATE 3-10-04 *JAB*

6. At the Owner's request, review, comment on and / or approve change orders to the Contractor.
7. Review and approve as-built drawings prepared by the Contractor for compliance with the requirements of the Contract Documents.
8. Perform all certifications required by local government agencies and permitting entities, including D.O.T., S.J.R.W.M.D., and Nassau County.
9. Attend all Final Inspections.

HOURLY: See hourly rates below. Based on anticipated remaining work scope, we expect total billing on this job to be approximately \$20,000.00 (includes unpaid and unbilled costs to date).

Principal	\$125.00/hr
Project Manager	\$100.00/hr
Engineer/Construction Manager	\$95.00/hr
Design Drafter	\$85.00/hr
CADD Operator	\$65.00/hr
Field Inspector	\$65.00/hr
Clerical/Word Processor	\$35.00/hr

PAYMENT AND SCHEDULING

Invoicing for the services above will be on a monthly basis and in proportion to the amount of work performed. Payment is required within thirty (30) days from the invoice. Payment for work completed is not contingent upon receipt of governmental or other approvals. Payments beyond thirty (30) days are subject to a 1.5% surcharge per month.

In the event it becomes desirable to expand the scope of services beyond the specified items, compensation will be at our standard hourly rates with travel and other expenses invoiced at our direct out-of-pocket cost or an agreed upon lump sum once a definite scope of work has been established.

**Ms. Dawn Stevenson
NASSAU COUNTY**

**February 17, 2004
Page Three**

If you have any questions or if I can be of any assistance, please do not hesitate to contact me. Your execution of this document will constitute approval of the agreement and we ask that you return one signed copy to our office.

Sincerely,

HILL, BORING, DUNN & ASSOCIATES, INC.



Vincent J. Dunn, P.E.
Executive Vice President

Accepted By:

For:

Date:

VJD/rt0


OWNER:

BOARD OF COUNTY COMMISSIONERS
NASSAU COUNTY, FLORIDA



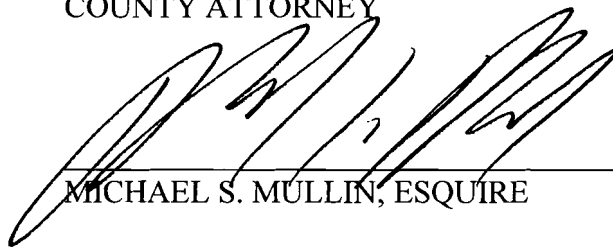
FLOYD VANZANT, CHAIRMAN

ATTEST:



J.M. "CHIP" OXLEY, JR.
ITS: EX-OFFICIO CLERK

APPROVED AS TO FORM BY THE
COUNTY ATTORNEY



MICHAEL S. MULLIN, ESQUIRE